



STATE OF MINNESOTA DEPARTMENT OF VETERANS AFFAIRS  
HUMAN RESOURCES CENTRAL OFFICES



5101 Minnehaha Avenue South, Building 10 • Minneapolis, Minnesota 55417-1699  
Fax 651-757-1584 • [www.mdva.state.mn.us](http://www.mdva.state.mn.us) • 1-888-LinkVet

## Employment Opportunity

### Deputy Commissioner Veterans Affairs – Veterans Health Care

The Minnesota Department of Veterans Affairs (MDVA) is a cabinet level state agency dedicated to serving Minnesota veterans and their families. MDVA has two divisions, Veterans Healthcare and Veterans Programs and Services. The Veteran's Healthcare Division operates five (5) Veterans Homes located throughout the State and is responsible to provide quality care services for Veterans and qualified spouses. Each Home is managed by a licensed Nursing Home Administrator. These administrators, along with several administrative managers (including Communications, Finance, Human Resources, Information Technology, Legislative Affairs and others) report to this position. This position reports to the Commissioner, who is appointed by the Governor. The MDVA operates on a biennial budget cycle which consists of State general funds, Federal funds, miscellaneous revenues and donations. The Healthcare Division's biennial budget is 191+ million at it employs about 1500 staff.

Visit [www.mdva.state.mn.us](http://www.mdva.state.mn.us) to find out more information about the MDVA.

#### Position Responsibilities/Requirements

**LEADERSHIP** – Motivate, inspire, and lead people in a direction consistent with the Minnesota Department of Veterans Affairs's strategic plan and core values. Embrace resident-directed care in a quality-focused environment.

**COMPLIANCE** – Ensure all facets of governing and regulatory compliance for five (5) Veterans Homes located throughout Minnesota. Services offered at the Homes represent a wide continuum of services, including domiciliary, skilled nursing, dementia/Alzheimers, and a new Adult Day Care program.

**PARTNERSHIPS/REPRESENTATION** – Represent the interests of Minnesota Veterans and their families at the Federal, State, regional and community levels, including the U.S. Congress and Minnesota Legislature. Foster positive working relationships and partnerships with many constituent groups that touch Veterans communities and with a variety of interested stakeholders.

**COMMUNICATIONS/MEDIA RELATIONS** – Serve as a chief media spokesperson for the Minnesota Department of Veterans Affairs and as an advocate for Minnesota Veterans in health care-related issues.

- Must be a Veteran of the armed forces of the United States as defined in section 197.447. Refer to Minnesota Statute 196.02 <https://www.revisor.mn.gov/statutes/?id=196.02>.

An Equal Opportunity Employer

This document is available in alternative formats to individuals with disabilities by calling the Minnesota Relay Service at 1-800-627-3529

- Must be a mission driven experienced leader who can embrace the mission and values of the Department including a passion for Veteran/ person directed care in a quality-focused environment.
- Must have at least seven (7) years of progressively responsible health care administrative experience, with at least five (5) years of high level supervisory, managerial or director experience.
- Knowledge of healthcare related regulations and compliance requirements; knowledge of reimbursement process, budgeting concepts, funding sources and opportunities.
- Knowledge of governmental and legislative processes.
- Ability to build rapport with many constituents groups and instill trust and confidence.
- Ability to promote the mission and vision of the Department by supporting and guiding others while empowering them to be successful.
- Ability to effectively manage a multi-million dollar budget.
- Ability to effectively oversee large construction and capital improvement projects.
- Ability to develop a strategic plan and drive changes to achieve the defined objectives
- Precise, polished and articulate in oral and written communications in order to represent the needs and desires of the Veterans, their families, the Department and other stakeholders.

### Pay and Benefits

The State of Minnesota provides a comprehensive benefits package including an excellent retirement plan, low-cost health and dental plans, life and disability/income protection insurance, deferred compensation plans, and generous leave time allowances.

Salary range: \$ 86,944 - \$ 124,466 annually

### Application/Contact

To apply, please visit the State of Minnesota careers website at [www.careers.state.mn.us](http://www.careers.state.mn.us). The job posting number is 11MDVA000408.

If you have questions, please contact Carol Lynch, MDVA Director of Human Resources at 651/757-1577 or by email at [carol.lynch@state.mn.us](mailto:carol.lynch@state.mn.us).